



SIR ELLIS KADOORIE SECONDARY SCHOOL (WEST KOWLOON)

No. 22 Hoi Fan Road, Tai Kok Tsui, West Kowloon, Kowloon.

Tel: 2576 1871 Fax: 2882 4548

E-mail address: sekss100@edb.gov.hk

School Website: www.seksswk.edu.hk

Parents' Letter No. 9

23 February 2023

Dear Parents/Guardians,

Revised School Calendar 2022-2023, Study Room and Homework Supervision Class, S6 Farewell Assembly, S6 Study Room Arrangement, PTA Interest Class and Parents' Day

Please be informed of the following matters:

1. Revised School Calendar 2022-2023

As a delay in school hall renovation work is anticipated, some school functions will be rescheduled in the second term. The revised school calendar 2022-2023 is attached for your reference.

2. Study Room & Homework Supervision Class

In order to improve the academic performance of our students, a study room has been set up for students after school. Teaching assistants will be on duty in the study room to review their homework and answer questions they may have in studies.

Details of the operation of the room are shown below:

Date: Every normal school day
Time: 3:35 p.m. – 4:35 p.m.
Venue: Room 206

During the opening hours, students can go to the room to study at any time and can leave at any time. The time of students' arrival and departure will be recorded.

If students cannot submit homework on time, they may be requested by teachers to complete the homework there. Parents will be informed by phone if their child(ren)/ward(s) is/are sent to the homework supervision class.

For any enquiries, please feel free to contact Mr PANG Chi-kin or Ms LI Lai-na at 2576 1871.

3. S6 Farewell Assembly

Since the school hall renovation work is still in progress, the S6 Graduation Day originally scheduled for 10 March 2023 will be postponed to 30 June 2023. To convey our blessings and support to all S6 students, a farewell assembly will be arranged for them on 10 March 2023 during periods 5-6. (Normal lessons for periods 1-4). S6 students may leave school after the farewell assembly and prepare for the HKDSE Examinations during their study leave.

4. Study Room Arrangement for S6

S6 students do not need to attend school after 10 March 2023. They should, instead, stay at home to prepare for their public examinations. However, to provide a more formal environment for students to do revision, **starting from 13 March 2023 to 15 May 2023**, Rooms 505 and 506 will be opened as study rooms during normal school days. The opening hours are from 8:30 a.m. to 4:30 p.m. The rooms will be closed during lunchtime.

While at school, students can also make arrangement to consult subject teachers about their revision. Students who would like to make use of this study arrangement are required to observe the following rules:

- Students must wear proper school uniform and bring their student identity card for registration at the school reception.
- Students must observe all school rules and regulations. No eating or drinking is allowed in the study rooms. Students are not allowed to use mobile phones.
- During lesson time, students must stay in the study room to do revision. They are not allowed to go to other areas of the school.
- Students must always take good care of their personal properties. Don't leave valuables unattended.

5. PTA cum HE Interest Class

Our S6 students will be taking their study leave soon to prepare for the HKDSE Examinations. As a blessing from us, we would like to make some cookies for them. To encourage involvement by the students of S1-S5, we are organizing an Interest Class in which the students could participate along with one of their parents. This will be a good opportunity to learn to make cookies and at the same time, have some quality interaction between parents and their children. This interest class is free of charge and open to all school stakeholders - parents, students and teachers on a first-come first-served basis. (The maximum number of participants is 20). The participants will be making the cookies for the S6 students and at the same time bring home some handmade cookies to share with their family members. Details are as follows:

Venue: HE Room (309)

Date: 8 March 2023 (Wednesday)

Time: 3:45pm to 5:30pm

Link: <https://forms.gle/AJufqcGZZh3dDug49>



Interested parents please complete the Google form before 3 March 2023 11:59 pm by scanning the QR code. If you are successfully enrolled, you will receive a note through your child. Only those with confirmation would be able to attend the class.

6. Parents' Day 2022-2023

To foster closer home-school co-operation and to offer better guidance to individual students, the Annual Parents' Day is scheduled to be held from **2:00pm to 6:30pm on Friday, 17 March 2023**. Parents/Guardians are cordially invited to come and discuss with the Class Teacher the academic progress and conduct of your child/ward at school, and to collect his/her Half-yearly Examination Report Sheet. Students are strongly advised to come with parents/guardians on Parents' Day and **all students should be in proper school uniform**. Normal lessons will be conducted in morning session on the Parents' Day.

Please select a time slot in the attached Reply Slip to indicate the time you will be coming. The attached **Reply Slip should be returned to the Class Teacher on or before 7 March 2023**.

Thank you for your cooperation in making this a successful event. Looking forward to seeing you on Parents' Day.

Yours faithfully,

LEE Tung-ching
Principal

This Parents' Letter can be found on our school homepage (<http://www.seksswk.edu.hk/>) and eClass Parent App.

官立嘉道理爵士中學（西九龍）

二零二二至二零二三年度

第九號家長信撮要(詳情請參閱英文版)

2023年2月23日

1. 修訂 2022-2023 校曆

由於預計學校禮堂翻新工程將會延期完成，下學期的一些學校活動將作重新安排，現附上修訂後的 2022-2023 學年校曆以供參考。

2. 自修室及功課輔導班

為提升學生的學業表現，校方於本學年每個上課日放學後開放自修室，並安排教學助理當值為學生作功課輔導，歡迎所有學生參加。詳情如下：

日期：每個上課日放學後

時間：下午 3:35 至 4:35

地點：206 室

學生可以於開放時間內隨時使用自修室，學生的進出時間將會被記錄。

如學生被科任老師要求參與功課輔導班以完成欠交之功課，科任老師會先行通知家長。如有任何查詢，煩請致電本校(電話：2576 1871)與彭智健老師或李麗娜老師聯絡。

3. 中六歡送會

由於禮堂裝修工程仍在進行中，原定於 2023 年 3 月 10 日舉行的中六畢業典禮將延期至 2023 年 6 月 30 日舉行。為了給中六同學送上祝福，校方將於 3 月 10 日第 5 至 6 堂為中六同學安排一個歡送集會(當天中六同學於第 1 至 4 堂正常上課)。中六學生將於歡送集會後離校，並在休學期間準備應考文憑試。

4. 中六溫習室安排

由 2023 年 3 月 13 日起中六同學不用回校上課，同學應留在家中溫習，以準備中學文憑考試。校方將會在 2023 年 3 月 13 日至 5 月 15 日開放 505 及 506 室給中六同學作為溫習之用。溫習室開放時間為上午 8 時 30 分至下午 4 時 30 分，午膳時間除外。同學回校時必須遵守以下規則：

- 穿著整齊校服及出示學生證到接待處登記。
- 遵守所有校規。溫習室內不准飲食，不准使用手提電話。
- 不能擅自到其他課室騷擾同學上課或在校園內遊蕩。
- 妥善保管個人物品，不要將貴重物品隨便放置。

5. 家長教師會及家政科合辦的興趣班

中六學生即將休學以準備香港中學文憑考試，我們打算為他們製作一些曲奇餅，以示支持。這曲奇製作興趣班，歡迎中一至中五的學生跟他們其中一位家長一起參加，費用全免，名額有限（參加人數上限為 20 人），先到先得。學生和家長親手製作的曲奇餅除了致送給中六同學外，也可帶回家與家人分享。活動詳情如下：

地點：家政室(309 室)

日期：2023 年 3 月 8 日(星期三)

時間：下午 3:45 至 5:30

報名連結請參閱本家長信英文版

有興趣參加的家長請於 2023 年 3 月 3 日晚上 11:59 前掃描二維碼填寫表格。獲取錄的人士將收到確認信，只有獲取錄的人士才能參加興趣班。

6. 2022-2023 年度學校家長日

為加強學校與家庭的聯繫和溝通，讓家長或監護人更深入了解學生在學校的表現及成績，本校訂於 **2023 年 3 月 17 日(星期五)** 下午 **2:00 至 6:30** 舉行家長日。當天各班班主任將派發上學期考試成績表（中一至中五級），並跟家長或監護人面談。學生可隨家長一同回校見班主任，**但要穿著整齊校服**。家長日上午，學生照常上課。

子女能夠愉快學習，全賴家校的共同努力，盼各位家長能抽空出席家長日。隨函附上回條，請於 3 月 7 日或之前填妥，並囑咐 貴子弟交回班主任。

此家長信可於學校網頁(<http://www.seksswk.edu.hk/>)及 eClass 家長應用程式內查閱。

REPLY SLIP
Parents' Day (P.L. No. 9)

(To be returned on or before Wednesday, 7 March 2023)

To: Principal
Sir Ellis Kadoorie Secondary School (West Kowloon)

I acknowledge receipt of Parents' Letter No. 9 regarding Parents' Day and have noted the contents therein.

I * will / will not attend the Parents' Day on Friday, 17 March 2023.

(* Please circle the appropriate item.)

Time	Please put a (✓) against the period of time that is convenient for you.
2:00 p.m. – 2:30 p.m.	
2:30 p.m. – 3:00 p.m.	
3:00 p.m. – 3:30 p.m.	
3:30 p.m. – 4:00 p.m.	
4:00 p.m. – 4:30 p.m.	
4:30 p.m. – 5:00 p.m.	
5:00 p.m. – 5:30 p.m.	
5:30 p.m. – 6:00 p.m.	
6:00 p.m. – 6:30 p.m.	



Class Teachers please forward the following slip to Maya (T.A.) if parents make appointments.

I would like to contact the the SEN Team i/c/ the Guidance Team i/c/ the Career Team i/c/ the Discipline Team i/c/ the Social Workers on the Parents' Day on Friday, 17 March 2023.

Parents please make the appointment in the table below:

Team	Room	Staff in charge	Please show your preference and the time slot.
SEN	101	Mr LEE Chun-man	
Guidance	109A	Mr TAM Chi-hin	
Career	109	Ms CHAN Ying-wah	
Discipline	G04	Mr LIN Chi-heng	
School Social Worker	G16	Ms WONG O	
School Social Worker	G17	Ms WONG Wendy	

Parent's/Guardian's Signature: _____

Parent's/Guardian's Name: _____

(IN BLOCK LETTERS)

Contact Phone No. _____

Student's Name: _____

(IN BLOCK LETTERS)

Class & Class No.: _____

Date: _____

回條

本人已知悉本通告(PL 9)內容及家長日事宜，現決定如下：

本人* 將會 /未克出席 貴校於2023年3月17日(星期五)舉辦之家長日。

(*請圈出適用的項目。)

時間	請於下列各時段選擇出席的時間，並加上(✓)。
2:00 p.m. – 2:30 p.m.	
2:30 p.m. – 3:00 p.m.	
3:00 p.m. – 3:30 p.m.	
3:30 p.m. – 4:00 p.m.	
4:00 p.m. – 4:30 p.m.	
4:30 p.m. – 5:00 p.m.	
5:00 p.m. – 5:30 p.m.	
5:30 p.m. – 6:00 p.m.	
6:00 p.m. – 6:30 p.m.	

✂ -----

請班主任將以下回條交回 Maya (T.A.)

本人希望與(SEN 主任/ 輔導主任/ 升學及就業主任/ 訓導主任/ 社工)聯絡
請家長於下表預約家長日時段。

組別	地點	負責老師或社工	請填上欲面談的項目/時間
SEN 主任	101	李俊文老師	
輔導主任	109A	譚志軒老師	
升學及就業主任	109	陳英華老師	
訓導主任	G04	練子恆老師	
社工	G16	黃妍慧姑娘	
社工	G17	王安怡姑娘	

家長簽署：_____

家長姓名：_____










家長聯絡電話：_____

學生姓名：_____

班別及學號：_____ ()

二零二三年三月_____日

Month	Week	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Holidays, Special Days & Examinations	
February (20 school days)	21				1	2	3	4	1-6	Discussion of Examination Papers
	22	5	6	7	8	9	10	11	7	2nd Term Commences
	23	12	13	14	15	16	17	18	17/2-3/3	Mock Examination for S6
	24	19	20	21	22	23	24	25		
	25	26	27	28						
March (23 school days)	26	5	6	7	8	9	10	11	6-9, 10	Discussion of Examination Papers (S.6), S6 Farewell Assembly
	27	12	13	14	15	16	17	18	17	Parents' Day (Half-day School)
	28	19	20	21	22	23	24	25		
	29	26	27	28	29	30	31		28-31	2nd Term Test
April (9 school days)		2	3	4	5	6	7	8	3-14, 5	Easter Holidays (13 days), Ching Ming Festival
	30	9	10	11	12	13	14	15	18-19^	S3 TSA Oral Examination
	31	16	17	18^	19^	20*	21	22^	20, 21, 21-22^	Friday Timetable , Festival of Eid, 21/4: DSE Eng 1&2, 22/4: DSE Eng 3
		23	24^	25^	26^	27^	28	29	24-27^	24/4: DSE Maths 1&2, 25/4:DSE Chin 1&2, 26/4: DSE Chin 3, 27/4: DSELS 1&2
		30							28	PTA Barbecue
May (20 school days)	32		1	2	3	4	5	6	1,6	Labour Day, Chinese-style Foot Drill Competition & Prize-presentation Ceremony
	33	7	8	9	10	11	12	13		
	34	14	15	16	17	18*	19	20	15&17,18, 19	Speech Day Rehearsals, Friday Timetable , 3rd Staff Development Day
	35	21	22	23	24	25	26	27	23, 24, 25	Speech Day Final Rehearsal, Half-day School, Speech Day
	36	28	29	30	31				26, 31	Birthday of the Buddha, S1 Pre-exam After-school Revision Class
June (21 school days)						1	2	3	2	2nd Meeting with Parents
	37	4	5	6	7	8	9	10	7	S1 Pre-exam After-school Revision Class
	38	11	12	13	14	15	16	17	13-28, 14-15	Yearly Examination, S3 TSA Examination
	39	18	19	20	21	22	23	24	22	Tuen Ng Festival
	40	25	26	27	28	29	30		29-30/6, 3-4/7, 30	Discussion of Examination Papers, S6 Graduation Day
July (10 school days)								1	1	HKSAR Establishment Day
	41	2	3	4	5	6	7	8	5-13, 11	Post-examination Activities, Learning Celebrations
	42	9	10	11	12	13	14	15	11, 13-14,14	Release of SSPA Results, S1 Registration, Last School Day
		16	17	18	19	20	21	22	18, 19	Pre-S1 Hong Kong Attainment Test, Release of HKDSE Results
		23	24	25	26	27	28	29	17/7 - 31/8	Summer Vacation (46 days)

	Examination Period		Discretionary Holiday		Collaborative Lesson Preparation
	Term Test		School Holiday		Public Examination Day
	Special Day		Public Holiday		No. of School Days: 190
	Staff Development Day	*	Special Timetable		No. of School Holidays & Discretionary Holidays: 90 + 3